



Winchester Newsletter

March 2011

City of Winchester - 109 Lindy Blvd., Winchester, MO 63021-5299

City Calendar



- March 1 - **Pet Tags** for 2011 *now delinquent*
 - 2 - **Court**, 7 p.m.
 - 9 - **City Meeting**, 7:30 p.m.
 - ☺ 13 - **DAYLIGHT SAVINGS TIME begins**-
“Spring Forward” - when you turn your
clocks forward, *change the batteries in your
smoke detector.*
 - ☁ 17 - **ST. PATRICK’S DAY**
- 
- April 1 - **Ballfield Reservation Permits begin**
(Weather Permitting) through June 30th.
 - 1 - **Pavilion Reservations** begin - through Oct.
31st. Available @ City Hall - *must apply in
person*
 - 5 - **MUNICIPAL ELECTION DAY**
*See Location of Polling Place → →
City Hall Open*
 - 6 - **Court**, 7:00 p.m.
 - 13 - **City Meeting**, 7:30 p.m.
 - 16 - **Egg Hunt @ Reber Park 11:00 a.m.**
 - 23 - **Egg Hunt Rain Date**



NOTICE OF ELECTION

CITY OF WINCHESTER
ST. LOUIS COUNTY, MISSOURI

TO: Qualified Voters of the City of Winchester,
St. Louis County, Missouri

TAKE NOTICE:

Notice of a General Election in the City of Winchester,
St. Louis County, Missouri on:

TUESDAY, APRIL 5, 2011

for the election of *one (1) Alderman from Ward I* and
one (1) Alderman from Ward II, each to serve a two
(2) year term.

HOURS OF ELECTION:

6:00 a.m. to 7:00 p.m.

Central Daylight Savings Time

LOCATION OF POLLING PLACE:

for WILD HORSE TOWNSHIP PRECINCTS 049, 050 and
051 and QUEENY TOWNSHIP PRECINCTS 026 and 027
(all of Winchester) the polling place is:

St. John United Church of Christ
332 Old Sulphur Springs Rd.
Manchester, Missouri 63021

Given under my hand and the corporate seal of the City of
Winchester, Missouri this 19th day of January, 2011.

Barbara Beckett, CMC
City Administrator/Clerk

Winchester City Hall

Voice-TDD: 636/391-0600

FAX: 636/391-6365

Email: winchestermo@charter.net

Business Hours

9:00 A.M. - 4:00 P.M.

Monday through Friday

Board Meeting: 2nd Wednesday, 7:30 P.M.

MAYOR

Gail M. Winham

Term Expires April, 2013

636/394-6023

BOARD OF ALDERMEN

WARD I

Marie Bach

Term Expires April, 2011

636/227-6344

Karl W. Koeb

Term Expires April, 2012

636/527-4215

WARD II

Jennifer Johnson

Term Expires April, 2011

314/265-7679

Michael Schmidt

Term Expires, April 2012

636/394-7592



CANDIDATES FILE FOR OFFICE
APRIL 5, 2011 ELECTION

Saint Louis
COUNTY
POLICE DEPT



(Reprinted from Roll Call)

The following persons have filed for office (the names are listed in the order filed with the City Clerk):

ALDERMAN (Two Year Term):

WARD I: **Marie Bach**

ALDERMAN (Two Year Term):

WARD II: **Jennifer Johnson**
Tony Deluca

The City of Winchester is divided into two Wards known as Ward I and Ward II. The dividing line between Ward I and Ward II shall be a line beginning at the intersection of the center line of Sulphur Springs Road and the eastern prolongation of the south rear property line of Hillcrest Boulevard; thence westwardly along the south rear property line of Hillcrest Boulevard to its intersection with the center line of Lindy Boulevard, thence northwardly along the center line of Lindy Boulevard to its intersection with the center line of Hillcrest Boulevard thence westward along the center line of Hillcrest Boulevard, to its intersection with the southern prolongation of the west rear property line of Lindy Boulevard, thence northwardly along said west rear property line to its intersection with the north rear property line of Hillcrest Boulevard, thence westwardly along said north rear property line to its intersection with the west city limits of the City of Winchester.

Ward I shall constitute all of the area with the boundaries of the City of Winchester that lies South of the above described line dividing Ward I and Ward II.

Ward II shall constitute all of the area within the boundaries of the City of Winchester that lies North of the above described line dividing Ward I and Ward II.

CITY MEETING NEWS



In service to the community, your Board of Aldermen took the following actions during **January & February, 2011:**

ORDINANCES - Your Board of Aldermen approved the following ordinances:

#991 - An ordinance adopting the International Building Code 2006 Edition as the Building Code of the City of Winchester, St. Louis County, Mo.

#992 - An ordinance adopting the International Residential Code 2006 as the Residential Code of the City of Winchester, St. Louis County, Mo.

Resolution #2011-01: Adoption of Pre-Tax Premium Plan for Health Insurance.

TIPS FOR TAX SEASON

Keep paperwork and tax documentation in a locked and secured location. This information should never be left in a purse/briefcase or unattended in a car. When destroying paperwork, it should be shredded with a cross out shredder. Never throw paper work with personal information on it in the trash. If personal information and/or tax information is saved on a computer, use encryption and/or passwords to save the information. Make sure to have updated firewall, antivirus and spyware software if the tax returns are filed over the internet. When tax returns are sent through the mail, send them certified with a return receipt. Never put mail which contains any personal information (name, date of birth, social security number) in the mail box with the mail box flag up.

Always conduct research before selecting a tax preparer. Check with the Better Business Bureau to see if there is a questionable history with the company.

Saint Louis
COUNTY
HEALTH



What to do with WASTE OIL

Waste oil - including lubricating oil, transmission oil, transformer oil, hydraulic oil, fuel oil, and heavy viscosity oil - can no longer go to landfills. If a service station or quick change business changes your oil, they will dispose of your oil and oil filter for you. If you change your own oil, ask retailers where you buy oil if they will take your old oil. Some retailers, service stations and quick-change businesses accept oil even if you do no make a purchase.

Oil filters are not prohibited from landfills if they have been well drained. To do this, turn the filter upside down and let it drain into a pan or jub for at least 24 hours. Oil drained from the filter should be collected and recycled to prevent ground-water contamination.

Reduce  **Reuse**  **Recycle**
Naturally!



NOTICE - PAVILION SURVEY

(Please fill out and return to City Hall)

Winchester has the opportunity to apply for Municipal Parks Grant Commission funds to repair or replace the pavilion in Reber Park. One of the elements of the application is generating data from a community survey. *The survey form is enclosed in this newsletter. Please complete it and return it to City Hall.* You may drop it in the mail slot to the right of the double doors, mail it to City Hall or fax it to 636-391-6365. Your participation is appreciated.

LAFAYETTE OLDER ADULT PROGRAM (L.O.A.P.)



EXPERIENCE THE FUN!!

Are you interested in: making new friends, hearing great speakers, going on exciting trips, playing Bingo or cards *and* are **over 55**, this is a great group in which to become involved!

Are you interested in: making new friends, hearing great speakers, going on exciting trips, playing Bingo or cards *and* are **over 55**, this is a great group in which to become involved!

Participants will meet the *second and fourth Monday of every month between the months of September and May.* Meeting times are 10:00 a.m. to 1:00 p.m. and cost \$1.00/person. Meetings are held at the Ballwin Golf Course which is located at 333 Holloway Road. Free coffee, tea, soda and desert are provided... we ask that you bring a sack lunch.

Day trips and special luncheons are optional and involve separate fees. Trip space is limited and is first come-first served. Pre-payment is required for all luncheons and trips. Detailed information and registration forms are available at the L.O.A.P. Meetings.

Lafayette Older Adults Program consists of a total of six municipalities, including Winchester, and two School Districts working together to make this program a success.

Schedule March - May:

Regular Meetings 10:00 a.m. - 1:00 p.m. on the 2nd and 4th Mondays of the month.

Currently scheduled special events: St. Patrick's Day Luncheon, March 14th and annual BBQ in Bluebird Park, May 9th.

For additional information on upcoming programs, please call one of the representatives below:

City of Ballwin, Colleen Ahearn:	636-227-8950
City of Chesterfield, Becky Dooley:	636-812-9510
City of Ellisville, Sherri Klekamp:	636-227-7508
City of Manchester, Stephanie Hardesty	636-391-6326
Parkway School District, Diana Stewart	314-415-8069



INFORMATION SIGN - Keep your eyes peeled for upcoming events and last minute additions...the Reber Park entrance sign, located at Lindy Blvd. and Hillcrest Blvd., displays information on Park activities and City events.



The following information is presented from the stormwater library of the Phase II Stormwater Management Plan which has been initiated by the Federal Government through the EPA.

How You Can Prevent Storm Water Runoff Pollution

What is storm water runoff? Storm water runoff occurs when precipitation from rain or snow melt flows over the ground. Impervious surfaces like driveways, sidewalks and streets prevent storm water from naturally soaking into the ground. Storm water can pick up debris, chemicals, dirt and other pollutants and flow into a storm sewer system or directly to a lake, stream, river, wetland or coastal water. Anything that enters a storm sewer system is discharged untreated into the water bodies we use for swimming, fishing and providing drinking water.

Things You Can Do To Prevent Runoff Pollution:

- Use fertilizers sparingly, sweep up driveways, sidewalks and gutters
- Never dump anything down storm drains or in streams
- Vegetate bare spots in your yard
- Use least toxic pesticides, follow labels and learn how to prevent pest problems
- Take your car to the car wash instead of washing it in the driveway
- Check your car for leaks and recycle your motor oil
- Pick up after your pet

IT'S A MATTER OF MUNICIPAL CODE



ADDRESS NUMBERS - All residential and

commercial properties must have their post office address prominently displayed and clearly visible from the street.

Post Office Address Numbers are numeric symbols: 1, 2, 3, etc., not the written or cursive form.

It is important to consider that agencies responding to an emergency call rely on post office addresses. Precious response time can be lost without a properly marked address. Please make sure you display your post office address street number so that it is clear and visible from the street. It could make a difference in a life – maybe yours!

Residential Structures:

- ▶ Must list the street number of their post office address in *three inch fonts*.

Commercial Structures:

- ▶ Must list the street number of their post office address in *four inch fonts*.

Municipal Code, Section 500.090



HOUSING INSPECTIONS - The City

Winchester requires a housing inspection whenever a change in occupancy or ownership occurs. So, whether you decide to rent, sell your home, or move out and have other family members move in, an application for a housing inspection must be completed. Please consider the following:

- ⊞ A minimum of 24-hours notice is required before the inspector can inspect your property; You must pay the \$70.00 inspection fee before the inspection can take place – The inspector does not accept payment and an adult must be present during the inspection.
- ⊞ An **occupancy permit** is required for all residents before they move into their home; however, the City must have an approved inspection on file before the occupancy permit can be issued. Occupancy Permits are \$10.00 and upon application, we provide useful information to the new resident.

Municipal Code Section 515.070



BUILDING PERMITS - Play it safe and check with

City Hall before you start your improvement project. Remember, a permit must be secured before construction begins or your permit fee will be doubled. Winchester

permits may be required for many projects including, but not limited to:

- new home construction
- rehab existing structures
- retaining walls over 2 ft.
- excavations
- sheds
- garage/carports and/or garage/carport additions
- basement finishing or remodeling
- home additions
- patio covers
- glass enclosures
- monuments
- demolitions
- decks
- pools & hot tubs
- fences
- signs

Municipal Code Section 500.050

If you are in doubt whether a permit is required for a particular project, call City Hall for clarification.

In addition, **St. Louis County** requires the issuing and displaying of permits, before starting work, for the following:

- plumbing
- electrical
- explosives
- mechanical
- demolition
- weights & measures
- water/sewer connect

PERMIT DEPOSIT - Residential and Commercial permit applications require a non refundable deposit. If the Building Department approves and issues a permit, your deposit is credited to the actual cost of your permit fee. If not approved, the deposit is used to help cover the Building Commissioner's fee for review of the plans.

Non Refundable Deposit Required

- \$25.00 - Residential Building Permit
- \$50.00 - Commercial Building Permit
- \$30.00 - Sign Permit
- \$40.00 - Excavation Permit
- \$15.00 - Swimming Pools & Hot Tubs
- \$35.00 - Manufactured Utility Shed



UNIMPROVED GROUNDS PARKING.. Parking in the City of Winchester is permitted on roadways & driveways only. It is unlawful to park on unimproved surfaces and/or off the roadway.

This does include parking a car with one or more tires on the grass, with the remaining tires on the roadway or along the curb.

Parking in this manner can damage the curb and is a violation of City Ordinance, punishable by a fine of up to \$500.00. If you see this happening, please notify your St. Louis County Winchester Neighborhood Police Station.

Municipal Code Section 355.110

PARK & RECREATION NEWS

All municipal parks in the City of Winchester shall be closed between the hours of Dusk and 7:00 AM and a person shall not be in the parks during those hours except as authorized by Pavilion permit.



This year's Easter Egg Hunt will be held on the grass at Reber Park, Saturday, April 16th at 11 a.m. (Rain date April 23rd) Children can search for eggs filled with candy, McDonald's gift certificates and "winner" slips for special prizes.

Please remember:

- ★ Each child needs to bring their own basket for egg gathering.
- ★ Only children are allowed in the hunt areas.



REBER PARK PAVILION - The Pavilion at Reber Park is available for use from **April through October** of each year, 7a.m. - 9:30 p.m. for special functions, family reunions, barbecues, and birthday parties. Reservations will be taken at City Hall beginning **Friday, April 1st**, on a first come - first served basis.

- ⊗ A non refundable fee of \$30.00 is required for each date the pavilion is reserved.
- ⊗ Reservations **must** be made in person; however, you are encouraged to call City Hall to inquire whether a specific date is available.



2011 BALLFIELDS - have been assigned... Fields will be available beginning **April 1st**... or when the fields are deemed usable by City Hall..until the last week of June each year. Each team is limited to one practice session each week.

Notice for All Ballfield Users

Signs will be posted on the ballfields if conditions are deemed unacceptable for use.

→Please be sure to adhere to the posted sign.←

We want to keep our fields in great shape. The maintenance department works hard to keep the playing fields in top shape for play.



TORNADO SIREN POLICY

To help the public prepare for tornado situations, a **TORNADO WATCH** and **TORNADO WARNING** program has been developed. A *tornado watch* means that conditions are favorable for tornado development. This is the time to prepare. You should keep alert by listening to radio, television or weather radio for the

latest weather information. A *tornado warning* means a tornado has been sighted or indicated by radar. When a warning is issued, the sirens will be activated. It is important that local media sources or weather radio be monitored for the duration of the warning. The siren system does not sound an "All Clear" message so please listen to the National Weather Service for this information.



HELP KEEP OUR CITY CLEAN

Often one thinks that just throwing a small piece of litter on the ground doesn't make a difference. If everyone thinks the same way, soon the streets become littered and unsightly. Remember, littering is an offense as well as offensive to our neighbors.

Municipal Code Section 210.170



FAIR HOUSING - The City of Winchester is committed to Fair Housing for all of its citizens. It is unlawful to discriminate against any person because of race, sex, color, religion, age, handicap, familial status, national origin, or political affiliation. The City of Winchester has enacted a Fair Housing Ordinance which prohibits unlawful discrimination and spells out the process for filing a complaint. If you, or anyone you know, believe that you have been unlawfully discriminated against, call the City Hall at (636) 391-0600.

Saint Louis
COUNTY
PLANNING



OFFICE OF COMMUNITY DEVELOPMENT

The Home Improvement Program (HIP) is a federally funded program to provide technical and financial assistance to qualified homeowners for a variety of home repairs. *An allocation of \$20,000 in Block Grant Funds is available as of March 1st.* The program is administered by St. Louis County's Department of Planning, Office of Community Development. **APPLICANTS ARE NEEDED.** Do not assume you are not eligible to participate. Contact the **St. Louis County Department of Planning, Office of Community Development** at 314-615-8241 or 314-615-4025 for additional information.



When you turn your clocks
forward March 13th,



change the batteries in
your smoke alarm
Make it a habit to live for!